Self-Assessment Template

For Institutional and Program Accreditation

Institution Information

Field	Details
Name of Institution	
Address	
Year Established	
Contact Person	
Designation	
Email	
Phone Number	
Website	
Type of Accreditation	☐ Institutional ☐ Program (Specify: _____)
Date of Submission	

Section 1: Institutional Profile

Provide a brief overview (maximum 500 words) of your institution's history, mission, vision, and theological identity.

Section 2: Curriculum and Program Structure

2.1 List of Academic Programs Offered

Program Name	Level (Diploma/Bachelor/Master)	Duration	Mode (Residential/Online/Hybrid)

2.2 Curriculum Overview and Structure

- Program learning outcomes
- Credit hours and academic workload
- Biblical and theological core content
- General education components
- Practical ministry training

2.3 Alignment with NTA Standards

Explain how your programs align with NTA's academic and theological standards.

Section 3: Faculty Qualifications and Expertise

3.1 Faculty List

Name Designation Academic Qualifications Area of Teaching Full-time/Part-time

3.2 Faculty Development

Describe faculty development initiatives, ongoing research, and publication activities.

3.3 Attachments

Attach CVs or detailed faculty profiles as an annex.

Section 4: Student Assessment and Evaluation

4.1 Assessment Methods

Describe methods used to assess student learning outcomes.

4.2 Grading and Evaluation

Explain grading policies, exam formats, and rubrics.

4.3 Sample Documents

Attach representative student assessments (assignments, projects, exam papers).

Section 5: Institutional Governance and Management

5.1 Governance Structure

- Organizational chart
- Roles and responsibilities of governing board and leadership
- Institutional decision-making processes

5.2 Strategic Planning

- Vision and mission implementation
- Institutional development plans and goals

5.3 Financial Sustainability

- Budget overview and funding sources
- Attach most recent audited financial reports

Section 6: Facilities and Learning Resources

6.1 Campus and Infrastructure

Brief description of campus, classrooms, and physical facilities.

6.2 Library Resources

Overview of holdings in theology and related areas, digital resources, and subscriptions.

6.3 Technology Access

Describe IT infrastructure, LMS platforms, and online learning support.

Section 7: Quality Assurance

7.1 Internal Quality Mechanisms

Explain processes for continuous academic and operational improvement.

7.2 Feedback Systems

Describe how student, faculty, and alumni feedback is collected and used.

7.3 Institutional Improvements

List recent improvements based on evaluations or feedback.

Section 8: Statement of Faith

Confirm your institution affirms the **World Evangelical Alliance Statement of Faith**.
☐ Yes   ☐ No
(Attach signed affirmation document)

Section 9: Supporting Documents Checklist

☐ Faculty CVs
☐ Course Catalog / Syllabi
☐ Sample Assessments
☐ Financial Reports
☐ Organizational Chart
☐ Library Inventory
☐ Strategic Plan
☐ Statement of Faith

Declaration

We declare that the information provided in this self-assessment is true and accurate to the best of our knowledge.

Authorized Signatory: _____
Designation: _____
Date: _____
Institution Seal (if available)